

Internal Regime Regulation (IRR) of RehabiMed Association

Approved by the RehabiMed Assembly on March 6, 2023.

Coinciding with the review of the Statutes, the Board of Directors has considered it pertinent to prepare an Internal Regime Regulation (IRR) of RehabiMed Association, with the aim of regulating the operation and internal dynamics of the Association.

This document only aims to develop and complete some aspects established in the Statutes, which must be generic, without going into operational details, to specify the organizational aspects of the entity, in an agile and flexible manner. The IRR respects both the Statutes and the current Association Law.

Members

Article 1 – Accession procedure

Any natural or legal person who wishes to acquire the status of member of the Association, in any of the categories established by the Statutes, would apply to the Board of Directors in electronic format with the following information (using the format of documents accessible on the web from RehabiMed):

- Application form.
- CV of the candidateⁱ
- Motivation letter

Acceptance as a new member corresponds to the Board of Directors, who will objectively evaluate the application received and provide a response to the applicant.

Article 2 – Communication with members

Official communications and calls to members will be made by electronic means such as: e-mail, WhatsApp or other widely used means that may arise in the future.

Article 3 – Delegation of representation

Members who cannot attend, in person or remotely, the sessions of the General Assembly may delegate their representation to another member.

The delegation of representation will be made by electronic means to the assigned member and to the Secretary of the Association, at least 24 hours before the holding of the assembly.

Each member attending the assembly may have a maximum of 5 delegate votes.

Article 4 Electoral process

The renewal of the Board of Directors will be carried out at the corresponding time within the agenda of the assembly.

Electoral census

The Secretariat will prepare the census of members with the right to vote and to be elected, which will be closed and made public, at least 20 calendar days before the vote.

Only those members who at the time of the election have 4 years of membership may actively participate in the governance of the Association, that is, be part of the Board of Directors.

Candidacies

The candidacies will be presented on a closed list, with proposals to the Presidency, the Secretariat, the Treasury and the members considered up to a maximum of 10.

The candidacy will specify for each position: name, surname and ID of the proposed individual members or the name of the associated entity, with name, surname and ID of its individual representation.

Only members who are up to date with the payment of current dues can appear.

Candidates will be submitted electronically at least 10 calendar days before the election date. Once verified, they will be communicated to all members at least 5 days before the election date.

Each candidacy may designate 1 intervening person to ensure the correctness of the electoral process.

Vote

The Presidency will read the name and surname of the members present, of the associated entities present and their representatives, and of the justified voting delegations. Members participating remotely must have delegated their vote in order to participate in the vote.

At the end of the vote, the Secretariat will proceed to count the votes.

The election of the Board of Directors, if several candidates are presented, will be done by a simple majority of the votes cast: present and delegates. In the event that there is only one candidate, it will be proclaimed without the need for a vote.

Dismissals and appointments

The elected persons take office after having accepted the position before the outgoing Secretariat and with the approval of the outgoing Presidency.

Once the new appointments are made effective, a maximum of 10 days after the elections, they will be communicated to the Registry of Associations.

Any doubt in the interpretation of this procedure will be resolved by the Board of Directors.

Article 5 Territorial Delegations

For the creation of a Territorial Delegation, there must be at least five (5) members, natural or legal persons, domiciled in the corresponding territory. The constitution of a Territorial Delegation is subject to approval by the Board of Directors, in accordance with the provisions of article 18 of the Statutes.

The territorial Delegations adopt their own Regulations, compatible with the statutes and the IRR. For their part, they develop and carry out their national programs, in accordance with the purpose and objectives of the RehabiMed Association, and represent the Association in their territory. In each Territorial Delegation, a Presidency will be elected from among its members.

The territorial Delegations apply the decisions of the General Assembly and the general programs proposed by the Board of Directors in their territory.

The territorial Delegations meet at least once a year in an ordinary session, convened by their Presidency, to prepare the annual report on their activity, which they send to the Presidency of the Association.

Article 6 Quotas

Given that it is considered a priority to facilitate access as members of the Association to natural and legal persons throughout the Mediterranean area, a registration fee of €1 symbolic and a periodic fee of €1/year symbolic is established for all categories of members.

In justified cases, upon request, the Board of Directors may apply a reduced fee.

ⁱ The CV must include information that allows the academic knowledge, scientific, technical or administrative activity and professional experience of the candidates to be assessed, in relation to the objectives of RehabiMed